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2 December 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)

THROUGH : Director of Security

SUBJECT : Current Status of Activities of Emergency Planning Office

1. Mr. John Warner has informed me of your request that I submit a report of activities of this office each month, commencing 1 January 1954. We felt that it would be helpful if I submitted, as of 1 December 1953, a statement of activities currently pending, as a preliminary to the series of monthly reports which will be rendered on the first day of each month hereafter. Accordingly, I have set forth below a brief summary of specific actions now pending in the office, broken down by types of business generally transacted:

I.

Relocation Activities

(1) The Emergency Force: The Emergency Force is currently up to full strength, and records in this office [] are complete with respect to all components of the Agency except the DD/P area. Efforts are in progress to elicit from DD/P the necessary information which will bring their portion of the plan back to a state of completeness.

(2) The National Security Council Emergency Force: An interim procedure has been established for recognition and admittance to the Emergency Relocation Center of the 25 staff members of the National Security Council for whom space has been provided. This system will remain in force until such time as Mr. Coyne furnishes us with the data upon which complete identification credentials can be prepared.

The matter of emergency relocation of the Planning Staff members of the National Security Council, in addition to the 25 staff personnel mentioned above, is currently under consideration by Mr. Lay and Mr. Coyne. I have requested that we be notified of any deliberations which lead up to a policy decision on this subject.

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(3) []: Installation of the Situation Room equipment in the headquarters building has been completed, and all maps and materials are on hand there, except for one sheet which will be sent [] next week.

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The matter of selecting a new site for the decontamination area is under study, in collaboration with representatives of the Medical Office.

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(4) []: Arrangements have been completed with the General Services Office providing for a periodic turn-over of gasoline in the storage tank attached to the emergency generator facilities. This will insure that the pumping equipment is in good order at all times.

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Arrangements are being made with the [] [] to receive certain stocks of canned and preserved foods currently on hand [] in order to provide for a periodic turn-over of such foods and prevention of spoilage.

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(5) Emergency Communications Network: Two meetings of the Ad Hoc Committee on Alert Planning were held during the month of November, 1953, both of which were addressed to the matter of progress along emergency communications lines. Discussion centered on action required to achieve operational readiness of the inter-Security Agency microwave network by 15 January 1954, and on the development and coordination of standing operating procedures and controls governing communications traffic, which latter activity is being assumed by the White House Signal Detachment.

(6) Joint National Security Agency - Central Intelligence Agency (OCI) Emergency Planning: Negotiations are pending between the undersigned and the designated representative of the Secretary of Defense and of the National Security Agency, to evolve an operations liaison plan to enable the National Security Agency better to serve this Agency under conditions of emergency relocation. The National Security Agency is making its complete emergency relocation plan available to us for study in this connection.

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(7) Alerting Procedure: A new plan for the alerting of our key personnel under actual circumstances of relocation has been drawn, after consultations with the Assistant Director for Current Intelligence, the Director of Security, and designated representatives of the Deputy Director (Plans), the Deputy Director (Intelligence) and the Deputy Director (Administration). This procedure, however, is being held in abeyance, pending receipt of a decision from the Office of Defense Mobilization in response to a recommendation which I made in writing, raising the fundamental question of the source of the actual decision to invoke relocation and the method for notifying our Agency of such decision from above.

(8) Civil Defense Credentials for Emergency Force Members: The matter of issuance of uniform passes to members of the Emergency Force, giving them free use of the streets and highways during an emergency, is still pending, although we have been advised by the Federal Civil Defense Administration that they will send a letter to the Director of Central Intelligence sometime during the month of December, establishing a procedure for issuance of such credentials. I have alerted [] to the imminence of this letter, and he has agreed to route it to me upon its receipt in the Director's office.

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(9) Substantive Emergency Planning: All progress along the lines of substantive emergency planning to determine precisely the over-all Agency mission and the missions of the several components under relocation conditions has been halted by reason of what appears to be two divergent schools of thought within the Office of DD/P on the basic concepts involved. Until this is resolved, and until a representative is appointed by DD/P empowered to express his views in the matter, no further work along this line can be completed by anyone. I have made repeated requests during the past four months to the element of DD/P which seems to have the responsibility for resolving the matter, but up to this point they have been unable to report any progress. I am studying a recommendation which I will make to you, designed to accelerate a decision on their part in this matter.

(10) Assistance to the Department of State on Relocation Planning: At the request of the designated representative of the Secretary of State concerned with emergency relocation planning, I have made a trip to their

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relocation site [] accompanied by a representative of our Medical Office who acts as my adviser in medical matters. We made an over-all inspection of their facilities, particularly of their clinical and dispensary facilities, and are in the process of making suggestions which will be of benefit to them in the matter.

II.

Dispersal Activities

The matter of planning for dispersal, or of furnishing information to the Office of Defense Mobilization upon which an over-all plan might be based, is still pending. I have learned that the plan which was to have been delivered to the President on 31 October 1953 has not as yet been delivered. The latest official communication which we have received on the subject is the letter of 10 November 1953 from Dr. Flemming, Director of the Office of Defense Mobilization, to Mr. Dulles, acknowledging receipt of our letter of 21 October 1953. Meanwhile, I have discussed the general implications of this problem with various of the key people in our organization alerted by our memorandum on the subject dated 21 October 1953, in order to be prepared for whatever requirement may next be levied upon us.

III.

Activities in Aid of Field Operations

(1) NSCD No. 123: DD/P's concurrence to our memorandum apprising the Director of Central Intelligence of the status of planning under National Security Council Directive No. 123 and soliciting his approval to explore further the possibilities of working out an arrangement on [] was delivered to me on 1 December 1953 and was signed by you on the same day for transmittal to the Director.

Consultations have been had with representatives of the Para-Military Staff of DD/P in connection with proposed [] designed to implement the provisions of NSCD No. 123. We have requested that

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certain provisions be revised in order to provide for obtaining in advance (in so far as is possible) identifying data on the persons involved. The FM Staff representatives concur in this and will. [REDACTED]

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[REDACTED] prepare and submit to me a separate annex containing provisions for carrying out our request in detail.

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(3) Relocation Planning for Overseas Field Stations: During the occasion of the visit of the Security Officer from Europe last June I discussed with him the over-all theater, military, State Department, and station plans for evacuation and withdrawal of Agency field headquarters to alternate sites in event of emergency. We now have the Security Officer from the Far East here, and I have scheduled a conference with him on this subject in order to determine what guidance or assistance, if any, might be given him along these lines.

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IV.

Building Emergency Activities

(1) Building Emergency Officers: Building Emergency Officers and their staffs have been designated for all buildings occupied by Central Intelligence Agency, and they have prepared and submitted plans covering their respective buildings, all pursuant to the directives which have been issued on the subject. These plans are being kept in a state of current timeliness in coordination with the Safety Officer. At the present time many of them are being revised in the light of current and recent moves within the Agency.

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(2) Security Patrol: A draft of a regulation setting forth completely the duties and responsibilities of the Security Patrol is in the process of preparation. The matter of supplementing the roster of the Security Patrol with certain individuals specializing in personnel work, in order better to carry out the mission of registering Agency employees at the registration points in case of enemy attack, is being reopened with the Personnel Director.

(3) Intra-Agency Emergency Communications Facilities: Study is being made of the desirability of augmenting the intra-Agency mobile emergency communications facilities, including the five radio-equipped panel trucks, by the addition of one tractor-trailer assembly equipped with improved facilities [redacted] which could be used at the alternate Security Patrol command post. This vehicle is one of four now in the custody of Communications, all of which became surplus by the termination of a certain project for which they were purchased sometime in the past. This matter is under consideration in consultation with representatives of the Assistant Director for Communications.

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(4) Training Programs: Arrangements have been worked out, with the concurrence of the Director of Training and in consultation with the Civil Defense Branch of General Services Administration, and with representatives of our own Medical Office, to provide for certain special training courses in first aid, emergency fire fighting, and rescue methods, to be offered to Building Emergency Officers and members of their staffs. This matter was submitted to the designated representatives of DD/A, DD/P, DD/I, the Assistant Director for Communications, and the Director of Training, with the request that they submit lists of those persons under their jurisdiction who should partake of the training. This matter is now pending, awaiting receipt of complete lists from all components, at which time schedules will be set up and the training will begin.

(5) Emergency Equipment: An inventory has been made by the General Services Office at my request, showing the quantity and the location of certain emergency fire-fighting, rescue, and other such equipment in CIA buildings. We have been informed by General Services Administration that it is unlikely that any further equipment will be issued to supplement that which is currently on hand, so we are centering our plans about the equipment which is now available.

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V.

Civil Defense Activities

(1) Air Raid Drill: This Agency, along with all other Government agencies in the Washington area, participated in the air raid drill and command post exercise held on 5 November 1953. Our participation was successful and this fact has been reported to the Civil Defense Branch of General Services Administration, which has, by agreement, exempted us from rendering detailed building-by-building reports in such matters. A critique of the exercise and a meeting of the Civil Defense Advisory Committee will be held on 4 December 1953, at which time I shall be in attendance.

(2) General Information on Civil Defense Techniques for Agency Employees: With the concurrence of the Director of Training, a proposal has been submitted to the designated representatives of DD/A, DD/P, DD/I, the Assistant Director for Communications, and the Director of Training for the making available of certain informative pamphlets on civil defense techniques (prepared by the Federal Civil Defense Administration) to Agency employees and for the showing of films on the subject to them from time to time. This proposal is pending, awaiting word of the representatives from their respective offices.

VI.

Other Activities

(1) Censorship Planning and Doctrine: Negotiations are pending at the present time to ascertain from the Office of Defense Mobilization the substance of current planning for national censorship. This is being done in connection with a matter of current interest to the Deputy Director of Security.

(2) National Conference of Mayors Scheduled for 14 and 15 December 1953: I was requested by [] of Mr. Dulles' office to study the problem posed by Mr. Dulles' scheduled address to the National Conference of Mayors, in the light of a letter to the President from the Mayor of Oakland, California, serving notice that the West Coast mayors will demand positive answers to certain

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questions set forth in the letter. A copy of this letter was enclosed with one written by the Mayor to Mr. Dulles. It is my opinion that the implied criticism of the Federal Government expressed in the Mayor's letter pertains to a matter solely within the purview of Governor Val Peterson, Director of the Federal Civil Defense Administration (who also is on the roster of speakers), and that Mr. Dulles should not be called upon to express any views on that phase of the matter, one way or the other. Two of the specific questions in the letter relate to the present and future ability of the Soviet forces to deliver attacks with Atomic and Hydrogen Bombs on the continental United States, and as to the capabilities and intentions of this country to retaliate in kind in event of attack. In view of the high degree of security implications inherent in these questions, and in view of the equally high implications of national policy involved in answering them, I recommended that the Director of Central Intelligence ask that a decision be made in the matter by the White House, binding upon all of the speakers of the panel and guiding their remarks. I suggested in this connection that, apart from considerations of security and policy, the answers to these questions necessarily would involve activities of other high departments of the Government, particularly the Departments of State and Defense. [redacted] indicated that he would pass this advice on to the Director.

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(3) Obtaining of Informative Materials on National Security For [redacted]
Representatives of the [redacted]

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Africa Division have asked me to obtain all available nonclassified material published by our Government currently or during World War II which would be of benefit to officials of [redacted] and in working out a plan for their national security. The purpose of this request is to assist our Chief of Mission in that area (who enjoys the esteem and confidence [redacted] officials) to enhance his stature by rendering them this assistance. Accordingly, I have made a request to our Federal Bureau of Investigation liaison representative to obtain for us a consolidated list of certain Executive Orders, statutes and proclamations which were issued during World War II and which provided for such things as national censorship, industrial security, restrictions on alien activities, and the program of clearance of Americans of

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[Redacted]

Upon receipt
of this list, we shall obtain the material and turn it
over to the Near East - Africa Division.

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